

Lamplighter Community Theatre Board Meeting

Tuesday, March 5, 2019

Time: 7:00 pm

Location: Chad & Lisa's House

- I. **Meeting Called to Order** – Chad @ 7:07pm
Attendees: Sheila Edin, Chad Groetsch, Tiffany Hulinski, Heidi Brings, Kevin Olson, Kayla Huhn, Melani Longueville
- II. **Secretary's Report:** Motion to approve minutes of February meeting with name change from Heidi and seconded by Kevin. Motion approved.
- III. **Treasurer's Report:** \$15,055.47 balance. Bills paid: \$64 for PO box and \$100 for tax preparation. Motion to approve report by Kevin, seconded by Heidi. Passed.
 - a. **Office Supplies Needed:** Motion to approve purchasing stamped logo envelopes and stamps by Kevin, Heidi seconded. Motion approved.
- IV. **Technology/Website Report:** Lamp Camp flier and printable registration forms and for Lamp Camp and scholarship online. This is posted on Facebook as well.
 - a. No online forms yet.
 - b. Phone number listed is for Meg Litts. Chad will obtain new Google phone number for online.
- V. **Old Business:**
 - a. Summer Musical: Wizard of Oz
 - Director – Kevin Olson
 - Musical Director – Nathan Thelen
 - Orchestra – Jeff Iverson
 - Sound/Lights Tech – Matthew Olson
 - Choreography – Brian Sterriker and Nicole Paskewitz
 - Co-Producers - #1 Sheila Edin, #2 TBD
 - Costumes – Cindy Denning? Janet Evans:
 - Set Construction – Mike and John Kincaid
 - House Managers – Heidi Brings and Melani Longueville
 - Publicity/Advertising – Chad Groetsch, Lisa Stoffel
 - Makeup/Hair – Kayla Huhn
 - Ticket Managers – Chad Groetsch, Lisa Stoffel, Sheila Edin
 - Props – TBD
 - Stage Manager – TBD

- Production Dates: July 11-14
 - Audition Dates: Week of May 20-24
 - Cast Members - Multi-age, ages 10 and up
- b. Lamp Camp 2019: The Ever After
- Grant application submitted and waiting to hear
 - Facebook Boosting for Lamp Camp and “Wizard of Oz”
- c. Project Grant: Now that production is defined, Sheila can gather all the information (i.e. scripts costs, etc.) to prepare grant.
- VI. New Business:** Begin process for winter production – post questions and information on web site and Facebook for director and possible production of “It’s a Wonderful Life”.
- VII. President’s Report:**
- VIII. Once Around the Table:**
- Sheila – very productive meeting
 - Heidi – happy about “Wizard of Oz”
 - Melani – it’s great to get a production going

Next Meeting: Tuesday, April 9, 2018, 7pm, Location: Chad and Lisa’s house.

- IX. Meeting Adjournment:** Motion to adjourn by Melani and seconded by Sheila. Meeting adjourned at 7:56 pm