

Lamplighter Community Theatre Board Meeting

Tuesday, May 14, 2019

Time: 6:00 pm

Location: Chad & Lisa's House

- I. **Meeting Called to Order** – Chad @ 6:04 pm
Attendees: Sheila Edin, Chad Groetsch, Kevin Olson, Kayla Huhn, Heidi Brings, Melani Longueville
- II. **Secretary's Report:** Motion to approve April meeting minutes by Kevin and seconded by Heidi. Motion approved.
- III. **Treasurer's Report:** \$15,870.77 balance. Motion to approve by Kevin and seconded by Heidi. Treasurer's report approved.
- IV. **Technology/Website Report:** Chad posted eight times this month. Response up and growing. He will post information about auditions regarding cold dialogue and to bring something to sing.
- V. **Old Business:**
 - a. Summer Musical: Wizard of Oz, updates from Kevin
 - Director – Kevin Olsen
 - Musical Director – Nathan Thelen
 - Orchestra – Jeff Iverson
 - Sound/Lights Tech – Still looking – Matthew has alternate plans, Kevin has a few ideas
 - Choreography – Brian Sterriker and Nikki Paskewitz
 - Co-Producers - #1 Sheila Edin, #2 TBD (Still looking)
 - Costumes – Need main costume person with Cindy Denning assisting, this will probably get worked out as parents come on board with children
 - Set Construction – Mike and John Kincaid
 - House Managers – Heidi Brings and Melani Longueville
 - Publicity/Advertising – Chad Groetsch, Lisa Stoffel
 - Makeup/Hair – Kayla Huhn
 - Ticket Managers – Chad Groetsch, Lisa Stoffel, Sheila Edin
 - Props – TBD
 - Stage Manager – TBD
 - Production Dates & Times: July 11-13 7 pm performance, July 14 2 pm performance
 - Audition:

- May 20, 21, and 23, 6 pm – 9 pm, May 27 Open Auditions
 - Board Member Audition Schedule – arrive at 5:45 (we will come to others, if needed too): Heidi – Tuesday, Sheila – Monday and Thursday, Chad – Thursday, Melani – Monday and Tuesday. Call Chad if more help needed at 320-282-3820.
 - Need application forms for participants to fill out
 - First Production Meeting: May 28, 5:30 pm
 - First Rehearsal/Read-through: May 28 Read-through 6:30 pm
 - May Rehearsal: May 30 6:30 pm - 9pm
 - June Rehearsals (generally): Monday – Friday 6:30 pm - 9pm
 - Cast Members - Multi-age, ages 10 and up
 - Still discussing ticket price
 - Budget will roughly be between \$8,000-\$10,000, director and producer will discuss and send email
 - Kevin will ask Tim Rice if Lakewood would be a sponsor, then will check with Sourcewell
 - Heidi brought up posting production on ExploreMinnesota.com, Sheila took down the information and will work on getting the information on that site.
 - Heidi also brought up providing a bus/shuttle for performance for seniors at Manor, Pines or Care Center – Sunday matinee might work best.
- b. Lamp Camp 2019: The Ever After
- Have quite a few applications – 20ish. Last summer about 35 participants
- c. Winter Production:
- Had four director possibilities. After much discussion, Chad will speak to Fred Rogers, and possibly talk to another about Spring Comedy.
 - Production dates will be either December 5-8 or 12-15 (Opposite weekend as Chorus productions), with a Thursday, Friday, Saturday evening shows and Sunday matinee (this information from April Board Meeting)

VI. New Business:

- a. Brainerd Area Theater & Actors Guild – we joined the Guild. We will provide 6 tickets per performance for them. We could also offer discounted tickets to other Guild members. Chad will email us information if we'd like to join the Guild individually.

VII. President's Report: Chad has been spending more time networking to cultivate our regional identity.

VIII. Once Around the Table:

- Heidi – So exciting to have new director options
- Melani – Has been enjoying Facebook postings

Next Meeting: Thursday, June 6, 5:30 pm, Location: Auditorium.

IX. Meeting Adjournment: Motion to adjourn by Heidi and seconded by Sheila.
Meeting adjourned at 7:15 pm