

Lamplighter Community Theatre Board Meeting

Tuesday, July 16, 2019

Time: 6:30 pm

Location: Auditorium

- I. **Meeting Called to Order** – Chad @ 6:23 pm
Attendees: Sheila Edin, Chad Groetsch, Lisa Stoffel, Kevin Olsen, Heidi Brings, Justin Edin, Matthew Olsen, Michelle Engels, Tiffany Hulinski, Melani Longueville
- II. **Election of Officers for 2019-2020**
 1. President: Lisa nominated Chad, ayes carried
 2. Vice President: Heidi nominated Kevin, ayes carried
 3. Secretary: Tabled
 4. Treasurer: Heidi nominated Sheila, ayes carried
 5. Technology/Website: Chad nominated Lisa, ayes carried
 6. Tiffany is resigning from Board
 7. Melani will become a Member at Large
- III. **Secretary's Report:** Motion to approve June meeting minutes by Kevin and seconded by Lisa. Secretary's report approved.
- IV. **Treasurer's Report:** \$13,036.58 balance on June 30. Motion to approve by Lisa and seconded by Heidi. Treasurer's report approved.
- V. **Technology/Website Report:** Lisa will be shutting online ticket store down. For Wizard of Oz 186 tickets sold online, compared with 14 for Van Gogh and Me.
- VI. **Old Business:**
 1. Wizard of Oz - 786 tickets turned in, more in attendance
Kevin Olsen thoughts
 - Could have used one more week, considering July 4th holiday in retrospect
 - Very stressful regarding tech, had great teens, but could have used adult in position for entire productionSurveys:
 - 48 theater goers, so far, 6 cast members
 - Email went to online ticket purchasers, cast and crew to complete survey
 - Kevin stated he'd like more Board input on survey next time, but happy one went out

2. Lamp Camp 2019: The Ever After
 - Survey went to kids
3. Winter Production: It's a Wonderful Life
 - Fred Rogers aware of Dec. 12-15 date
 - Need to lock down venue: auditorium
 - Sheila and Chad completed and submitted grant yesterday for deadline
 - Casting will happen approximately Sept. 15
 - This production is a radio play that will be staged, 12 parts
 - Fred will bring in assistant for costuming
 - Will invite Fred to next meeting
 - At next meeting, we will start fulfilling production roles

VII. New Business:

1. Brainerd Area Theater & Actors Guild

Michelle explained a little more about the Guild. It is 2 years old, 5 people commit to going to each show, typically 2 per show. They have a gala where they present awards yearly. Also discussed survey results.

- VIII. President's Report:** Railroad Days: We will participate in both parade and booth

Next Meetings:

Board Meeting: Tuesday, August 13 at Kevin & Penny's house

Retreat: Sunday, August 18 4pm at Sheila's cabin on Lake Shamineau

- IX. Meeting Adjournment:** Meeting adjourned at 7:40 pm