

Lamplighter Community Theatre Board Meeting Minutes
Thursday, June 14, 2018
Time: 6:00 pm
Location: Kevin's House

Meeting Called to Order – Kevin @ 6:10pm

Attendees: Sheila Edin, Kevin Olsen, Lisa Stoffel, Chad Groetsch, Melani Longueville

Secretary's Report: Minutes reviewed from May 10, 2018, board meeting; Chad motioned to approve minutes with changes, seconded by Lisa– motion passed.

Treasurer's Report: Sheila reviewed financials since last meeting. Balance: \$17,150.89. After Lamp Camp: 11,713.39. Lisa moved to approve treasurers report, seconded by Chad – motion passed.

Old Business

1. Discussion for "Van Gogh and Me"
 - Auditions: 7 people first night, 12 people second night
 - Number of Parts: 7
 - Kevin will be putting auditions in Dropbox for Matthew to review
 - Production times: Friday 7pm, Saturday 2pm and 7pm and Sunday 2 pm
 - Production Jobs/Positions
 - Director: Matthew Olsen
 - Producer: Lisa
 - Stage Manager (Assistant Producer & Director): Michael Rohr
 - Set Construction:
 - Lights & Sounds: Kevin could do it, might know someone who would
 - Set Design:
 - Publicity/Advertising
 - House Manager: Melani
 - Ticket Person:
 - Costumes: Cindy Denning
 - Make-Up:
 - Props:
2. Lamp Camp Update
29 kids attended – long, fun days!
3. Update on grants
Finalizing report for Lamp Camp, \$2365 for Van Gogh, report 30 days after production
4. Marketing
 - Please send contact lists and audition lists to Lisa
 - Chad gave update on traffic from FaceBook page
5. Annual Meeting
 - Thursday, July 12, 5:30pm – Centennial Auditorium Lobby, board meeting at 6pm. Annual meeting needs to be in paper one week prior to meeting.

6. 990-N Notification form – Complete
7. Poverty Skit
Kevin will bring information and layout to July meeting for discussion.

New Business

1. Retreat agenda
 - Finalized agenda. Will review Strategic Plan and other documents.
 - Equipment needs: Kevin and Chad volunteered to inventory current equipment
2. Discussed “Hot Topic” concept. Designate a monthly item to discuss at future meeting, have email reminders, use Goggle Doc Form to submit

Web Site Report

Chad will post pictures of Lamp Camp.

Next Meeting: Thursday, July 12, 6pm, Location: Centennial Auditorium Lobby, following the Annual Meeting at 5:30

Retreat: Sunday, June 17 at 3:00pm at Sheila’s cabin on Lake Shamineau.

Meeting Adjournment: 7:40 pm Lisa motioned and Chad seconded and it passed. Meeting adjourned.

Addendum to June 14 Meeting Minutes:

In attendance: Kevin, Chad, Lisa, Cindy, Sheila, Melani

Sheila made a motion to pay Matthew Olsen \$1800 to direct Van Gogh and Me. Chad seconded the motion and the motion carried.