

Lamplighter Community Theatre November Board Meeting

Tuesday, November 7

Time: 6:00 pm

Location: Cindy Denning's House

Meeting Called to Order – Kevin @ 6:10pm

Attendees: Kevin Olsen, Sheila Edin, Chad Groetsch, Lisa Stoffel, Meg Litts, Cindy Denning, Melani Longueville

Secretary's Report: Minutes reviewed from September board meeting; Cindy moved to approve minutes as read, seconded by Chad – motion passed.

Treasurer's Report: Sheila reviewed financials since last meeting. Balance: \$12,080.38. Paid expenses: Go Daddy for domain name, web site hosting for year, stamps, and tripod. Lisa moved to approve treasurers report, seconded by Chad – motion passed.

1. Jean Hayenga and James Vollegraf are removed from the checking account as signers. Judy Richer jricher@msn.com should be removed; add Sheila Edin sredin@arvig.net to the account. A motion passed to add Meg Litts and Kevin Olsen to the checking account and debit card account. Checking account information: Lamplighter Community Theatre Checking Account number: 0052118. Sheila moved to approve and Lisa seconded. Motion passed.
2. Web Site Report:
 - lctstaples@gmail.com is the new email address
 - www.lctstaples.com is the new domain name.
 - Web site is live. Information regarding Gift of the Magi was taken off the site.
 - Sheila bought an SD card for the camera. Meg motioned to reimburse Sheila for this. Chad seconded. Motion passed.
 - Discussed archiving options. For the future, may need to purchase additional Google Drive storage for electronic documents as this is the preferred way to keep information going forward. Much of the past documents are filed and stored in the high school storage room.
3. Winter Production - By December meeting, board members will have read the following scripts: The Hounds of the Baskervilles, The War of the Worlds: the 1938 Radio Script, and The Foreigner. The script for Little

Women has already been purchased. Meg will send an email with information on how to read them online or we will pass around a paper script. Provisionally in order to have a performance date of February 16 – 18, by December meeting we'd have to decide on which play, auditions would need to be week of December 11 and rehearsal would begin in January.

4. Summer Production – Next meeting discuss possibilities such as Les Miserables or Godspell. Bring suggestions for others.
5. Waiting to hear about Five Wing Art Council grant. Should be notified by end of November.
6. Women in Philanthropy meet within the next few weeks and we should know by the end of November about the Lamp Camp grant.
7. Review of By-Laws and Job Descriptions – review and make changes by next meeting.
8. Review Equipment Needs list by next meeting. The cost will be associated to each item to help to determine cost/benefit.

Next Meeting: Thursday, December 14 , 6pm, Location: Chad & Lisa's House

Meeting Adjournment: 7:15pm