

Lamplighter Community Theatre December Board Meeting

Thursday, December 14, 2017

Time: 6:00 pm

Location: Chad & Lisa's House

Meeting Called to Order – by Kevin @ 6:05 pm

Attendees: Kevin Olsen, Sheila Edin, Chad Groetsch, Lisa Stoffel, Meg Litts, Melani Longueville

Secretary's Report: Minutes reviewed from November board meeting; Chad moved to approve minutes with changes, seconded by Lisa – motion passed.

Treasurer's Report: Sheila reviewed financials since last meeting. Balance: \$12,080.38 Chad moved to approve treasurers report, seconded by Meg – motion passed.

Old Business:

1. Discussion of Productions
 - a. Winter Production – motion to table a winter production this year by Chad, seconded by Meg. Motion Passed.
 - b. Summer Musical Production – motion to find a director first and have him/her help to final select the play by Lisa, seconded by Sheila. Motion Passed. Discussion around dates and availability of Centennial Auditorium – this will be determined after finding director. Looking for list of previous directors and also try to draw interest from Facebook and Web Site.
2. Grant Applications
 - a. 5 Wing Art Council – the online submission process didn't complete so we didn't get that grant immediately. In January, Sheila will submit a new application for community arts grant.
 - b. Women in Philanthropy – process is still pending and we will be notified within the next few weeks.
3. Marketing – Web Site is live. For Facebook Chad will be putting out call for directors, actors, etc.
4. Equipment Needs – Need pricing
 - Wireless Headsets
 - Microphone System
 - Lighting System

- Fly System
- Sound System
- Closed Captioning Headsets/Amplification
- Walls/Room Dividers

New Business:

1. Dollars for Scholars Application – motion to approve \$500 scholarship was made by Lisa, seconded by Chad. Motion passed.
2. Staples Chamber of Commerce Membership Renewal – motion to approve \$50 fee was made by Lisa, seconded by Melani. Chad abstained. Motion passed.
3. Addition to Agenda: MN Association of Community Theater Membership Renewal – Meg motioned to approve, Lisa seconded. Motion passed.
4. Addition to Agenda: Railroad Days – at January meeting begin planning for participation in the event.

Web Site/Facebook Report: In addition to adding that we're looking for directors, actors, etc. if anyone finds community theater related articles and links, please forward to Chad. Fresh content is always needed.

Next Meeting: Thursday, January 11, 6pm, Location: Chad & Lisa's House

Meeting Adjournment: Meg adjourned the meeting at 7:23pm