

Lamplighter Community Theatre July Board Meeting

Thursday, July 13th, 2017

Time: 5:30 pm

Location: Centennial Auditorium

Meeting Called to Order – Heidi @ 6:15pm

Attendees: Heidi Brings, Kevin Olsen, Teri Duff, Jim Vollegraf, Chad Groetsch, Lisa Stoffel, Meg Littsl, Emelia Enquist, Melani Longueville, Cindy Denning

Election of Officers:

President – Kevin Olsen

Vice President –Meg Litts

Secretary – Melani Longueville

Treasurer - Sheila Edin

Marketing – Emelia Enquist & Lisa Stoffel – co-chairs

Technology – Chad Groetsch

Note: Kevin assumed leadership of the meeting once elected to the president role.

Secretary's Report: Minutes reviewed from June board meeting; Chad moved to approve minutes as read, seconded by Lisa – motion passed.

Treasurer's Report: Sheila reviewed financials since last meeting. Balance: \$12,520.13. Lamp Camp financials pending and will be reviewed at August board meeting. Cindy moved to approve treasurers report, seconded by Heidi – motion passed.

Old Business:

1. Lamp Camp Report Out – Sheila –26 participants; further report out tabled due to printing issues
2. Summer Retreat – July 20th 5p-8p, Chad's (Remember: Pot Luck) Address: 303 6th St. NE, Staples. Agenda:
 - a. Strategic plan/mission statement
 - b. Review website
 - c. Equipment
 - d. Productions – 3 year plan
 - e. Marketing & branding/exposure
 - f. Grant writing discussion

New Business:

1. Kevin moved to change Publicity title to Technology, seconded by Cindy. Discussion; motion passed.
2. Kevin moved to add the role of "Marketing" to our list of officers, seconded by Chad. Discussion: role would be to brand LCT, keep our name out there (not just during productions, seek out and coordinate the creation, production and distribution of marketing materials for LCT. Job description would include the distribution of DVD's. Motion passed. Melani will add title and job description to By Laws and will distribute at next meeting.

Technology Report: Chad and Lisa reviewed website draft; Facebook – placed pictures of Lamp Camp; Chad identified he will try to post weekly.

Next Meeting: Thursday, August 10th ,6pm, Cindy Denning's house – 26670 130th Street, Staples

Meeting Adjournment: 7:05pm